

**FAYETTEVILLE STATE UNIVERSITY
2021-2022 FSU TEACHER OF THE YEAR**

Levels of Awards

Department/School	\$500.00
College	\$1,000.00
University	\$4,000.00

At each level of award, the nominees must meet the eligibility requirements listed below.

Eligibility for Selection

1. Must be a tenured or tenure-track faculty.
2. Must be a member of the faculty at FSU for a minimum of three years.
3. Must be teaching in the academic year when selected.
4. Must be teaching at least two courses each semester.
5. Must have earned ratings of at least Meet Expectation on all items in the teaching part of both the Peer and Chair Faculty Evaluation instruments for the previous three years and earned ratings of Exceed Expectation on three (3) or more of these items on both the peer and chair instruments.
6. A minimum **average** rating of 4.25 on the student evaluations for the previous three years based on item #6 on the *FSU Student Evaluation Instrument*. **Note:** Request verified summary scores from Carolyn Ortiz, Office of Institutional Research.
7. Should **not** have received the award in the last three years.
8. Department Chairs, Associate Deans, and Deans are not eligible.

Selection Procedures and Guidelines

The Campus-wide Selection Committee will include the following: faculty members (past winners), one student, and the academic deans. The Associate Vice Chancellor for Academic Affairs or the Provost's designee will chair the Campus-wide Selection Committee.

1. The department chairs/associate deans will identify department/school faculty who meet the eligibility criteria.
2. Each faculty member who meets the eligibility criteria and is interested in applying will prepare an electronic portfolio and submit it to the department/school for review.
3. Each department/school may nominate one faculty member, and a vote of department/school faculty selects a nominee.
4. The departmental/school nominee will upload the electronic portfolio (with materials from the **past three academic years**) through SharePoints

for review by the College Selection Committee and the Campus-wide Selection Committee. The portfolio must include the following materials:

- a. A type-written statement of no more than four pages which articulates the nominee's teaching philosophy and includes discussions of pedagogical methods, instructional technologies, and other teaching strategies used to promote student learning.
 - b. Sample copies of syllabi and other relevant materials that the faculty member has developed.
 - c. Copies of all peer and chair/associate dean teaching evaluations during the last three academic years.
 - d. A copy of the nominee's resume.
 - e. At least two current letters of support from colleagues.
 - f. At two current letters of support from current or former students and/or alumni.
 - g. Copies of student evaluations (i.e., *FSU Student Evaluation* reports) for each course for the previous three years. Also, verified summary student rating scores for the three years from Carolyn Ortiz, Office of Institutional Research.
 - h. Signed copies of the Faculty Assessment Chair Matrix and Peer Assessment Matrix for the previous three years.
 - i. Copies of articles, papers, pictures, recordings, and/or other relevant teaching-related items from **the past three academic years**.
 - j. Programs, letters, or brochures to indicate service from the **past three academic years**.
5. Additional items supporting teaching effectiveness that may be sent to the selection committee include the following:
- a. Videotapes of classroom teaching.
 - b. Classroom observation reports by peers, chairs, and associate deans.
6. Please **do not** submit supporting documents older than three years since the committee will be looking at supporting materials for **2018-2019**, **2019-2020**, and **2020-2021**.

IMPORTANT DATES

- 1. The deadline for Departments/Schools to review portfolios to select *Department/School Teacher of the Year* – February 4, 2022**
- 2. The timeline for *Department/School Teacher of the Year* to upload electronic portfolio with supporting data in SharePoint – February 7, 2022 – February 28, 2022**
- 3. The timeline for each College to review portfolios to select *College Teacher of the Year* – March 1 – March 11, 2022**
- 4. The timeline for the Campus-wide Selection Committee to review portfolios to select *FSU Teacher of the Year* – March 14 – March 25, 2022**
- 5. Deadline to select 2022-2023 *FSU Teacher of the Year* – April 4, 2022**